

Executive Director is an *ex officio*/non-voting member of all committees.

COMMITTEES

Board Development (BDC)

Chair: Harold P

Membership: Dan J, Don G, Neil S

Membership guideline: Board, ED, and public

Responsibility: Advertise for, recommend and familiarize new Board members. Educate and improve current Board members.

Mission Statement (short): To foster a strong OLT Board of Directors through thoughtful recruitment and to facilitate directors being involved and effective.

Mission Statement (full): To foster a strong OLT Board of Directors by

- Promoting Board vacancies to an audience of viable candidates
- Researching, interviewing and screening Board applicants
- Seeking directors with a diversity of skills, expertise and minority representation
- Recommending candidates for election to the Board
- Mentoring newly elected directors
- Administering self-evaluations to existing and retiring directors
- Offering ongoing support, education and development to directors

Executive (EC) (Per Bylaws)

Chair: Dan J

Membership: Mike B, John E

Membership guideline: Board Chair, Board Vice-Chair, Treasurer

- Board of directors shall elect an Executive Committee by election of officers at the Annual Meeting that shall serve until the following Annual Meeting. Committee membership is defined in the Bylaws.
- Responsible for the general supervision of the affairs of the Corporation
- Shall meet at such times and places as designated by the Board Chair
- May, between regular meetings of the board, but never in substitution for such meetings, exercise the powers as authorized by the Board of Directors, except as prohibited by the Colorado Corporation Act.
- A majority of the members of the EC present and voting shall be binding as to the action taken by the EC.

Investment (IC)

Chair: John E

Membership: Harold P, Terry S

Membership guideline: In an effort to establish processes and procedures for an effective investment function that will span future Boards, the current Investment Committee of OLT proposes the following guidelines for Investment Committee composition:

- That the Committee consist of at least five (5) members;
- That the Board always be represented on the Committee by the OLT Board Treasurer;
- That at least three (3) members of the current Board sit on the Committee;
- That the term of engagement of the Board members on the Committee be two (2) years, renewable at the discretion of a 2/3 majority of the full Board;
- That the Board actively seek, at a minimum, one (1) non-Board member for the Committee;
- That the term of participation on the Committee for this non-Board member be no longer than two (2) years, renewable at the discretion of a 2/3 majority of the full Board;
- That this non-Board member be well versed in investments, preferably being actively employed, or having been employed in the past, in either the investment, banking, or accounting industries;
- That the Board reimburse to this non-Board member all expenses incurred in the furtherance of OLT interests as part of the Committee; and
- That the Board provide appropriate insurance coverage to this non-Board member, indemnifying the Committee participant from exposure to financial risk for activities consistent with Prudent Investor actions.

Responsibility: Monitor return and performance of investments and make recommendations to the Board of Directors as outlined in the OLT Investment Policy

Mission Statement (short): To provide stewardship of OLT investment assets and establish policies and procedures for management of OLT's monetary assets.

Mission Statement (full): The Investment Committee of OLT shall report to the Board of Directors of the organization. The mission of the Investment Committee is

- To provide stewardship of OLT investment assets
- To establish policies and procedures to safeguard organization monetary assets;
- To secure maximum income from funds under management in accordance with prudent investment policies approved by the Board
- To provide a forum for interchange of ideas and experiences in the areas of investments, risk management, finance, and other related matters
- To encourage innovation especially in the areas of cost savings and to foster an entrepreneurial approach
- As much as practicable, to monitor state and federal legislation that impacts upon investment and portfolio management of endowment, restricted funds, and operating funds

Conservation Committee (CC) (formerly Land Action Committee and Land Management Plan Committee)

Membership guideline, Responsibility, and Mission statements to be presented to Board for approval at January 21, 2012 meeting

Chair: Camille R

Membership: Don G, Doug B, Harold P, Jessica D, John E, John S, Mark J, Peggy G

Membership guideline:

Mission Statement (short):

Mission Statement (full):

Human Resource Committee (HRC)

Membership guideline, Responsibility, and Mission statements to be presented to Board for approval at January 21, 2012 meeting

Chair: Paul Z

Membership: Jessica D

Membership guideline:

Mission Statement (short):

Mission Statement (full):

Resource Development (RDC)

Chair: Deb H

Membership: Ann B, Jessica D, John E, Matt G, Mike B, Paul Z, Terry S

Membership guideline: Chair appointed by Board, 1+ Board members, 1+ non-Board members and/or staff; *ex officio* members: Executive Director and Treasurer

Responsibility: Fundraising strategy and volunteering recommendations.

Mission Statement (short): To develop and assist with implementing fundraising policies, be involved with public outreach, and encourage more Board involvement in both.

Mission Statement (full):

- To develop policies related to fundraising at OLT, and present policy proposals as recommendations to the Board for approval.
- To establish and maintain a group of fundraising volunteers to help OLT raise funds. Examples include, developing a raffle network, finding ways to involve people in fundraising, organizing fundraising dinners and other events, and developing calendars and poster sales.
- To develop and help staff implement fundraising strategies.
- To be involved in public outreach related to fundraising. For example, *along with Board members*, thanking major donors either in person, on the phone, or via the newsletter.
- To help secure auction and raffle items for use in fundraising, as needed.
- To encourage more Board involvement in outreach and fundraising. Examples include, *along with Board members*, attending major donor events, receptions, meet and greet events, and other outreach events in order to interact personally with OLT donors, facilitate OLT members meeting Board members and other volunteer committee members, and to answer questions.

Site Planning (SPC)

Chair: Doug B

Membership: Deb H, Don G, Harold P, Mark J, Mike B, Mike M, Rick W

Membership guideline: Board, staff and public

Responsibility: To make recommendations regarding short and long range facilities in the Valley View village building envelope.

Mission Statement (short): Develop by research, consultation, and consensus a stepwise series of plans for short and long term development of facilities and village preservation in the VVHS building envelope for Board consideration.

Mission Statement (full): Within the scheduling framework of the Site Plan Task Force timeline, the Site Plan Committee will create and recommend a site plan for the Valley View village area of OLT. The Site Plan Committee will explore options, integrate temporary needs and long range goals, and recommend short and long term village site plan changes based on overarching communal values of the OLT community, Board, Staff, Visitors, and Donors, weighing visitor desires, safety, and budget constraints:

- maintain the simple, historic, rustic nature of the village
- encourage the community feeling of like-minded people of all ages and walks of life
- preserve personal contact with nature
- promote naturism while preserving choice
- engender respect of nature, other people, alternative energy and natural resources among the OLT community
- optimize visitor experience of the hot springs through carefully considered limitation of use
- preserve village environment by careful design of placement of new facilities
- promote the cycle of sustainability
- maintain the quality of the visitor experience at a reasonable price
- preserve and promote the natural environment
- uphold the requirements of The Nature Conservancy Conservation Easement
- uphold the components of the OLT Mission Statement and guidelines