



2010 Discovery Host Job Description

Title

Discovery Host

Organization Name

Orient Land Trust (OLT)

Position Overview

Discovery Hosts will staff the Welcome Center (in conjunction with front desk staff) and be the orientation point person, greeting and informing visitors on the many unique aspects of Orient Land Trust, including layout and amenities of Valley View Hot Springs. Discovery Hosts will assist with special fundraising activities such as raffles or auctions and other front desk staff duties such as stocking inventory of sale and display items, laundering and folding towels, and handling lost and found items. Time and interest permitting, Discovery Hosts may also lead tours of OLT's hydroelectric facility or other features.

Duties and Responsibilities

1. Give first time visitors a brief orientation, including an overview of Orient Land Trust and a map tour of Valley View Hot Springs and its facilities
2. Answer a wide variety of questions by visitors (newcomers and old timers alike) about Orient Land Trust and Valley View Hot Springs
3. Study and understand educational visitor displays in Eagle Room and be prepared to discuss with visitors
4. Engage Orient Land Trust visitors
 - Discuss OLT, its programs and unique aspects
 - Distribute OLT literature
 - Encourage visitors to become members
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5. Assist staff as needed
6. Lead tours of OLT's hydroelectric facilities (optional) or other features of OLT that particularly interest you
7. Be aware of books pertaining to OLT in the reference area
8. Other duties as may be assigned

Qualifications and Requirements

- Belief in the mission of OLT and understanding of its goals and programs
- Strong oral communication and people skills
- Experience with educational interpretation and leading tours
- Experience as a visitor to OLT
- Positive, friendly attitude

- Motivated, self-starter
- Interest in natural history, historic preservation, local flora and fauna, geology, alternative energy and the work of land trusts

Supervision and Training

The Discovery Host will work under the supervision of the Visitor Services Manager. Training will be provided by the Visitor Services Manager and the Executive Director.

Commitment Required and Place of Work

This is a full-time, unpaid position with a minimum length of service of one month. Temporary residence on the property is required. The position runs from June through August. The Discovery Host is expected to spend a minimum of 30 hours per week in the Welcome Center, on hydroelectric tours or working on related projects, as approved by supervisor.

The Discovery Host will be required to camp (tent or RV) at Valley View Hot Springs, a clothing-optional rustic hot springs retreat. A photograph of the Discovery Host may be posted.

Benefits

The Discovery Host will gain an intimate knowledge of OLT and its dynamic features while engaging with a diverse group of people. In addition to having the satisfaction of contributing to the mission and goals of OLT, volunteers will receive free camping and use of the facilities for themselves and their immediate family while they are serving as host.

Volunteers who work a minimum of 15 hours per year will receive OLT Supporter level benefits (\$75.00-\$149.00). A Supporter level member or higher may also be a volunteer (working a minimum of 15 hours per year) and receive upgraded benefits to the next member level.

Contact

Orient Land Trust
John Lorenz, Visitor Services Manager
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719.256.5212
719.256.4317 (FAX)
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www.olt.org

To Apply

Please print an [application](#) from our website and fax to: 719.256.4317 or mail to: Orient Land Trust, PO Box 65, Villa Grove, CO 81155. You may include a letter outlining your experience, interest and why you would like to volunteer. If you need a copy of the application emailed or mailed to you or you have questions about the position, please call 719.256.5212. Thank you for your interest!